

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC APRIL 2026 EXAM BATCH - 301

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	_____ Means contains some commercial information.	gov	net	edu	com	D
2	_____ means contains some education information.	edu	com	gov	net	A
3	_____ means government Web Site.	edu	net	gov	com	C
4	_____ shortcut key is used for refresh in Internet Explorer.	F1	F5	F12	F3	B
5	_____ Shows a location address on the Browser.	Server	Postal Address	E-Mail Address	Address Bar	D
6	_____ Are types of micro computers.	Desktop	Laptop	Handheld	All Of Above	D
7	_____ are types of mouse	Mechanical	Optical	Wireless	All of these	D
8	_____ device is specially used to play games on computer	Mouse	Joystick	Keyboard	None of above	B
9	_____ is called photoelectric scanners.	Pen Scanner	Bar code reader	Portable Scanner	Flatbed scanner	B
10	_____ is interconnected network.	printer	Internet	Web site	Home page	B
11	_____ alignment is default alignment for word document	Left	Right	Justify	center	A
12	_____ is the combination of Rows and Columns.	Border	Table	TextBox	Rectangle	B
13	_____ Is type of Application Software	Windows	Ms-Word	Dos	Unix	B
14	_____ is the shortcut key for manual line break.	CTRL + Enter	Alt + Enter	Shift + Enter	Space + Enter	C
15	_____ is not a type of page margin.	Left	Right	Center	Top	C

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
16	A slide show of pictures can be created in _____	PowerPoint	Excel	Access	Word	A
17	Align Text command is available in _____ group in PowerPoint	Clipboard	Slides	Font	Paragraph	D
18	All commands are available in _____ in PowerPoint	Status Bar	Ribbons	Title Bar	None of these	B
19	All commands are given in the form of Tabs and Ribbon in Excel 2019.	true	false			A
20	Animation effects can be applied to _____ in a presentation.	Selected slides	current slide	All slides	All of These	D
21	Arrange command is available in _____ group in PowerPoint	Font	Paragraph	Drawing	Editing	C
22	Ascending Sorting means : : : : : : : : : :. Sorting.	A to z	Z to A	Both A & B	None of the above	A
23	Ascending-Descending are types of _____	Indent	Alignment	Sorting	All of these	C
24	At a time only one Cell can be active.	true	false			A
25	At the Left side of the Zoom Slider, we see _____ Bar	Scroll bar	Title Bar	Task Bar	Status Bar	D